

Arizona District 5

2024 Tournament Training



little  
league

# TOURNAMENT TEAM PRACTICE

- Practices by tournament teams may not take place before May 15
- Tryouts for tournament teams cannot take place before May 15
- Tournament team practice may only take place against other Little League teams within the same or contiguous districts in the same division
  - Such practice must be done out of uniform
- Special Games by tournament teams shall not be held before June 1



## Chartering

# LEAGUE ELIGIBILITY

- Leagues must be chartered in the regular season age-appropriate division(s) for which it wishes to enter a tournament team(s) by June 1
- Examples:
  - Leagues who are chartered in Intermediate (50/70), Junior League, or Senior League Baseball can enter a Junior League Baseball tournament team for players league age 12, 13, and 14 (must be chartered in Junior League Baseball)
  - Leagues who are chartered in Minor League, Little League (Major), or Junior League Softball can enter a Little League Softball tournament team for players league age 10, 11, and 12 (must be chartered in Little League Softball)



## Schedules

# LEAGUE ELIGIBILITY

- Each team, in each division or age-appropriate division must have scheduled and played, at a minimum, a 12-game per team regular season games prior to start of tournament play.
  - Exclusive of playoffs and tournament games
  - Forfeited games shall not count towards the regular season
- For Junior Tournament eligibility players league age 12, 13 and 14 must have played in a minimum of eight (8) Regular Season games



## Additional Requirements

# LEAGUE ELIGIBILITY

- All waiver requests (for the league, team, player, manager, and/or coach) of any kind must be submitted and approved not later than June 1
- Team number revisions and fees incurred by the league must be paid in full by June 1
- All combined team and interleague play requests that may involve tournament play must be submitted and approved not later than June 1



**To determine manager and coach eligibility, use the left-hand column for regular season division to determine tournament division eligibility from top row**

	8-10-Year-Old	9-11-Year-Old	Little League (Major)	Intermediate (50/70)	Junior League	Senior League
Tee Ball						
Coach/Machine Pitch	X	X				
Minor League	X	X				
Little League (Major)	X	X	X	X		
Intermediate (50/70)			Baseball Only	Baseball Only		
Junior League					X	X
Senior League					X	X



# MANAGER AND COACH ELIGIBILITY

- The District Administrator or District Staff shall not serve as manager or coach
- The League President and Player Agent may be eligible for selection by the local league Board of Directors to coach or manage with written approval from their respective District Administrator
- Baseball regular season managers/coaches are not eligible for softball and vice versa



# PLAYER ELIGIBILITY

- Each tournament team player must meet the Residency or School Attendance Player Eligibility Requirements
- Each player must participate as required by Mandatory Play as an eligible player in eight (8) games by the start of Tournament Play in their respective District, except for the school baseball/softball season
  - Senior League team players must play in six (6) games
- Players must meet the age eligibility for the division





# Player Eligibility

## Tournament Divisions

Division	Eligible Ages
8-10-year-old	8-, 9-, 10-year-olds
9-11-year-old	9-, 10-, 11-year-olds
Little League (Major)	10-, 11-, 12-year-olds
Intermediate (50/70) Baseball ONLY	11-, 12-, 13-year-olds
Junior League	12-, 13-, 14-year-olds
Senior League	12-, 13-, 14-, 15-, 16-year-olds



## Conditions and Exceptions

# PLAYER ELIGIBILITY

### Injured Players

The local league Board of Directors may permit a player to be eligible for selection, who does not meet the minimum game requirement, if they provide a physician's note documenting an injury or illness prior to or during the current season prohibiting his/her participation and such note releases the player for the balance of the Regular Season and/or Tournament Play

### School Participation

A player who is not able to participate in several local league regular season games because of participation in a school baseball/softball program will receive an adjustment on the minimum participation in games required under this rule. In order to receive the adjustment, players must register with the league prior to the start of regular season games within that division and participate in sixty (60) percent of the games available to them

# RESIDENCY AND SCHOOL ATTENDANCE

- Each player on a tournament team must either:
  - Reside within the league's boundaries and be able to provide proper proof of residency documents
  - Physical attend a school within the league's boundaries for the current academic year and provide proper proof of school attendance document
- Exceptions can only be provided under the following scenarios:
  - An approved waiver with tournament eligibility from the Charter Committee
  - A proper claim of regulation II (d) for a player falling under the regulation
  - A proper claim of regulation IV (h) for a player falling under the regulation
- Players who can produce a proper Tournament Player Verification form from a past season, with proper proofs and signatures, will NOT need to complete a new Tournament Player Verification form



# PROOF OF RESIDENCY

- A player will be deemed to reside within the league boundaries if:
  - A. His/her parents are living together and are residing within such league boundaries, OR;
  - B. Either of the player's parents (or his/her court-appointed legal guardian) reside within such boundaries.
- "Residence," "reside," and "residing" refers to a place of bona fide continuous habitation. A place of residence once established shall not be considered changed unless the parents, parent, or guardian makes a bona fide change of residence.
- Residence documents must contain the full residence which includes parent(s) or guardian(s) name, street address, city, state, and zip code information, dated or in force between February 1, 2023 (previous year) and February 1, 2024 (current year), from one or more documents from the three groups



## Documents

# PROOF OF RESIDENCY

## 1

### Group I

1. Driver's License
2. School records
3. Vehicle records (i.e., registration, lease, etc.)
4. Employment records
5. Insurance documents

## 2

### Group II

1. Welfare/child care records
2. Federal records (i.e., Federal Tax, Social Security, etc.)
3. State records
4. Local (municipal) records
5. Support payment records
6. Homeowner or tenant records
7. Military records

## 3

### Group III

1. Voter's Registration
2. Utility bills (i.e., gas, electric, water/sewer, phone, mobile phone, heating, waste disposal)
3. Financial (loan, credit, investments, etc.) records
4. Medical records
5. Internet, cable, or satellite records

# PROOF OF SCHOOL ATTENDANCE

- A player will be deemed to attend school in the boundaries if:
  - A. The physical location of the school where he/she attends classes is within the boundaries established by the local league.
    - NOTE: This excludes home schools, cyber schools, sports-related schools, sports academies, preschools, or after school where a student participates outside of the primary school the player is enrolled.
- “School attendance” refers to the (place) physical location the player in question attends school during the traditional academic year. Once established, a location of school attendance shall not be considered changed unless the child is enrolled and attends another school or is no longer enrolled in or attending the previous school.
- School attendance shall be established and supported by a document indicating enrollment for the current academic year, dated prior to October 1, 2023, and with the physical location of the school



# PROOF OF SCHOOL ATTENDANCE

School attendance shall be established and supported by a document indicating enrollment for the current academic year, dated prior to October 1, 2023, and with the physical location of the school, from ONE of the following categories to determine school attendance by such player:

1. Official/Certified School enrollment record dated prior to October 1, 2023
2. A Little League-issued school attendance form completed by the principal, assistant principal, or administrator authorized to sign on behalf of the school



# Proof Of Age Requirements

- Each player must have an acceptable proof of age presented to the District Administrator
- The proof of birth date documents must personally be inspected by the local Little League President, Player Agent, AND District Administrator (or his/her designated appointee) prior to the team's first game and before the DA certifies the eligibility affidavit
- Proofs of age are not carried with the tournament and affidavit and shall be returned once certified
  - Statement in Lieu of Acceptable Proof of Birth must be carried with the affidavit





# TOURNAMENT ELIGIBILITY AFFIDAVIT

- Each league must complete a Tournament Eligibility Affidavit on the data center for each tournament team it wishes to enter
- Each player is entered onto the affidavit, including his/her name, date of birth, physical address or school address, and number of regular season games played
- Additionally, the manager and coaches are added, including their phone number(s) and email address
- Regular season teams are listed with the number of games played for the team



# TOURNAMENT ELIGIBILITY AFFIDAVIT

- The affidavit, once completed, must be printed, along with the boundary map plotting the players to be presented to the District Administrator
- A Tournament Player Verification form is automatically created for each player
- Players with a proper Tournament Player Verification Form, and can produce the form with proper proofs and signatures, will be permitted to use that form (with documents) and will NOT need to complete a new Player Verification Form.
- Residency/School Attendance and all other eligibility documentation (“Eligibility Documentation”) shall be attached to Tournament Player Verification Forms for each player



# TOURNAMENT ELIGIBILITY AFFIDAVIT

- Eligibility Affidavit must be certified by the District Administrator or his or her designated appointee and presented by the team manager to the Tournament Director before every game
- The Eligibility Affidavit becomes official once the team plays its first tournament game
- The team manager must provide the affidavit (and supporting eligibility documentation) to the Tournament Director at each level of play and prior to each game
- The affidavit and eligibility documentation must be reviewed by the Tournament Director at the Sectional, State, Divisional, Regional, and World Series levels of tournament play



## Components

# Tournament Eligibility Affidavit

**The tournament team will be required to have in its possession:**

1. the Eligibility Affidavit;
2. a map, signed, and dated by the league president and District Administrator, showing the actual boundaries of the league, with locations noted for the residences of the parent or legal guardian (court-appointed) or location of the school for every participant named on the affidavit;
3. a tournament verification form for each player;
4. three or more documents to determine residency of the parent(s) or legal guardian (court-appointed) or a document to support school attendance/enrollment for each player named on the tournament affidavit;
5. waivers [i.e. II(d), IV(h), Charter Committee, etc.]



# TOURNAMENT TEAM SIZE

- Tournament teams and Eligibility Affidavit shall consist of, and must be limited to, a maximum of fourteen (14) players, one (1) manager, and a maximum of two (2) coaches
  - Senior League teams can have a maximum of sixteen (16) players
- Each Tournament team must have twelve (12) eligible players for the District Administrator to certify
  - EXCEPTION: A District Administrator may certify the Eligibility Affidavit for those teams that provide a justifiable reason for not having twelve (12) players



# TOURNAMENT TEAM BOOK

- Each Tournament Team must produce a Team Book with the following information:
  - Tournament Team Affidavit
    - One Original – Stays with team
    - One Copy - Stays with District for backup
  - The League Map
  - Player Documents
    - Players Tournament Eligibility Form
    - Players Proofs of Residence / School Enrollment



# TOURNAMENT TEAM BOOK

- Organization of the Book:
  - Each team's book should be a three-ring binder (11/2 in or larger is good)
  - Each binder should have 14 dividers with tabs (could be less if less than 12 players)
    - Tab 1 – Team Affidavit – Completed and Signed
    - Tab 2 – League Map – All Players plotted and Signed
    - Tab 3-14 – Individual Player Documents
      - Please have them presented in this order
        - Player Verification Form
        - Players Original Birth Certificate (If player does not have a prior signed Verification Form)
        - Players Proof of Residence / School (Please had residence forms in separate sheet protectors)
        - Medical Release Form
        - Waivers if applicable



# TOURNAMENT TEAM BOOK

- Deep Dive into Player Verification Form
  - Documents required for Players without a complete Verification Form
    - Original Proof of Birth must be reviewed at certification (Birth Certificate)
    - Proof of Residence / School Enrollment form
      - Either 1 proof from all three groups or School Enrollment form
  - Documents required for Players with a complete verification form
    - Completed and Signed Verification form
    - Proofs of residence / school enrollment from the year the PVF was signed
      - If proofs are not with the signed form a new form MUST be completed





## Communication

# Issues?

If you have any questions during the season don't hesitate to ask for help!

- The Regional and District staffs are here for you
- Don't hesitate to contact Carl at [azd5da@cox.net](mailto:azd5da@cox.net) or your leagues liaison with any questions



# QUESTIONS

Questions?

Thank you for Attending and your Dedication to Little League

Training information will be posted to the District 5 Website  
[www.azdistrict5.org](http://www.azdistrict5.org)